

**TOWN OF POLK
TOWN BOARD MEETING MINUTES
April 10, 2008**

I. Call meeting to Order at 7:30 p.m.

A. Official Meeting Notice - Chairman Heppe called the meeting to order at 7:30 p.m.. Chairman Heppe verified notice was sent to the West Bend News, Hartford Times Press, WBKV, WTKM, Milwaukee Journal Sentinel and posted on the website and at the Town Hall, Highway View School and Cedar Lake Hills bulletin boards.

B. Roll Call - Members present: Chairman W. Heppe, Supervisor H. Groth, Supervisor T. Merten , Treasurer S. Kissinger and Clerk C. Whelan. See lists of guests. (Page #).

C. Approval of the Town Board Minutes for March 11, 2008, Special Town Board Minutes for March 4, 2008, April 3, 2008 -

Motion was made by Supervisor H. Groth to approve the Town Board minutes for March 11, 2008, Special Town Board Minutes for March 4, 2008 and April 3, 2008. Motion was seconded Supervisor T. Merten. Motion carried unanimously by voice vote.

D. Public Presentation (15 Minutes) - None

II. Unfinished Business -Discussion/Possible Action on the Following - None

III. New Business - Discussion/Possible Action on the Following:

A. Operators' Licenses. (See List) - None

B. Conditional Use Application to hold an Auto Wholesalers License as a Home Business for Thomas Schwartzburg, 4690 Hillside Road, Tax Key T9-0055-00Z, Section 3, Zoned A-1 Agriculture -

Motion was made by Supervisor T. Merten to approve a conditional use permit to hold an auto wholesalers license as a home business for Thomas Schwartzburg at 4690 Hillside Road. Contingent upon the recommendation of the Plan Commission that no major repairs or major body work will be done on the premise. Motion was seconded by Supervisor H. Groth. Motion carried unanimously by voice vote.

C. Conditional Use Application to construct a Telecommunications Tower with a related Equipment Cabinet for U. S. Cellular, Jim Weinmann, agent, on the Washington County Fair Park, 3000 Hwy. PV, West Bend. Section 1, Zoned P-1 Park -

Motion was made by Supervisor H. Groth upon the recommendation of the Plan Commission, to approve the construction of a Telecommunication Tower with related equipment cabinet for U. S. Cellular, Jim Weinmann, agent at the Washington County Fair park, contingent upon the conditional use permit stating 1) that the total height of the tower shall not exceed 112 feet above grade without Town approval. 5) General public liability insurance policy providing a minimum of \$3,000,000.00 per occurrence coverage and include the Town as additional named insured parties be submitted and add on that a performance

bond for demolition of the tower is received by the Town of Polk Treasurer in the amount of \$18,000.00. Also, there will be a slow flashing red strobe light placed at the top of the tower for the benefit of the helicopters going to and from the hospital. Motion was seconded by Supervisor T. Merten. Motion carried unanimously by voice vote.

D. Business Use Application for Christian Life Resources, Inc. at Helsan Business Park, 3070 Helsan Dr., Richfield for an office, warehousing and retail store. Tax Key T9-1068-00F, Section 36, Zoned B-1 Business, 4.51 acres -

Motion was made by Supervisor T. Merten to approve the Business Use Application for Christian Life Resource, Inc., at Helsan Business Park, 3070 Helsan Dr., Richfield, upon the recommendation of the Plan Commission. Motion was seconded by Supervisor H. Groth. Motion carried unanimously by voice vote.

E. Business Use Application for DCI Cheese at Helsan Business Park, 3018 Helsan Dr., Richfield for a marketing and sales office. Tax Key T9-1068-00Z-003, Section 36, Zoned M-1 Industrial, 2.52 acres -

Motion was made by Supervisor H. Groth to approve the business use permit for DCI Cheese at Helsan Business Park, 3018 Helsan Dr., Richfield, for a marketing and sales office, upon the recommendation of the Plan Commission. Motion was seconded by Supervisor T. Merten. Motion carried unanimously by voice vote.

F. Ordinance change to Section 3.07 (1) (A) (6), and Section 3.07 (2)(D), and Section 13.02 (36) of the Zoning Ordinance Title X of the Municipal Code of the Town of Polk relating to motels as a Conditional Use in the B-1 Business District -

Motion was made by Supervisor T. Merten upon the recommendation of the Plan Commission, that the Ordinance change Section 3.07 and Section 13.02 of the Zoning Ordinance Title X of the Municipal Code of the Town of Polk relating to motels as a Conditional Use in the B-1 Business District. Motion was seconded by Supervisor H. Groth. Motion carried unanimously by voice vote.

G. Application for additions and alterations for Springs Motel, 3267 Sherman Way, Slinger, owner Darren Schlenvogt, W177N9886 Rivercrest Dr. Ste. 107, Germantown. Tax Key T9-0814-00E, Section 27, 2.61 acres Zoned B-1 Business -

Motion was made by Supervisor H. Groth upon the recommendation of the Plan Commission to lie over until next month an application for the addition and alterations of the Springs Motel. Motion was seconded by Supervisor T. Merten. Motion carried unanimously by voice vote.

H. Boundary Agreement with Village of Jackson -

Motion was made by Supervisor H. Groth to deny the Boundary Agreement with the Village of Jackson upon the recommendations stated in the Plan Commission Minutes of April 3, 2008. Also the Town Board felt that the hospital was not treated fairly by the Village on that it was charged a double fee because the Town wouldn't sign a boundary agreement. Motion was seconded by Supervisor T. Merten. Motion carried unanimously by voice vote.

I. Multi-Jurisdictional Comprehensive Plan - None

J. Zoning Violations - None

K. FEMA - Winter Storm Disaster Aid Available -

Motion was made by Supervisor T. Merten to send the paper work for disaster aid to FEMA regarding the Winter Storm of February 5th and 6th of 2008, seconded by Supervisor H. Groth. Motion carried unanimously by voice vote.

L. Final Audit Report for 2007 -

Motion was made by Supervisor T. Merten to approve the Final Audit Report for 2007, seconded by Supervisor H. Groth. Motion carried unanimously by voice vote.

M. Appointments -

Motion was made by Supervisor H. Groth to appoint Karen Reiter, Robert Roecker and Marvin Kissinger to the Plan Commission for a three-year term, seconded by Supervisor T. Merten. Motion carried unanimously by voice vote.

Motion was made by Supervisor H. Groth to appoint Marilyn Mayer and Karen Reiter to the Zoning Board of Appeals for a three-year term, seconded by Supervisor T. Merten. Motion carried unanimously by voice vote.

N. Purchase of a Lawn Mower -

Motion was made by Supervisor H. Groth to purchase a John Deer Lawn Mower, 24 HP, 48 Inch Mower for \$2,099.00 and trade in the old lawn mower, seconded by Supervisor T. Merten. Motion carried unanimously by voice vote.

V. Financial

A. Treasurer's Report -

Motion was made by Supervisor T. Merten to approve the Treasurer's Report for April 10, 2008, seconded by Supervisor H. Groth. Motion carried unanimously by voice vote.

B. Review of Revenues & Expenditures -

The Town Board reviewed the revenues and expenditures through April 10, 2008.

C. Approval of Checks and Payroll -

Motion was made by Supervisor T. Merten to approve the payables and payroll, seconded by Supervisor H. Groth. Motion carried unanimously by voice vote.

VI. Other Business

A. Correspondence to be Review - Ltr. dated March 24, 2008 from Kate L. Albrecht, Paralegal, Self-Certification form to Receive Fire Department Dues -

The Town Board reviewed the correspondence.

1. Fire Department Report - Jackson Fire Report - February 2008 - The Town Board review the Jackson Fire Report for February 2008.

B. Road Matters - Discussion & Possible Action on Road Matters -

Supervisor H. Groth made a motion to ask for bids for Seal Coating for Sherman Road where Jackson ended their road work to the bridge on State Hwy. 41, seconded by Supervisor T. Merten. Motion carried unanimously by voice vote.

VII. Adjournment -

Motion was made by Supervisor T. Merten to adjourn at 8:00 p.m., seconded by Supervisor H. Groth. Motion carried unanimously by voice vote.

Respectfully Submitted,

Catherine Whelan, Town Clerk

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